

BOOK DISCUSSION LEADERS

1. Remind all convention delegates that they **MUST READ THE THREE REQUIRED BOOKS FOR THEIR PARTICULAR LEVEL--JUNIOR OR SENIOR.**
2. Make arrangements, through the liaison person, for a table and a microphone for the book discussion.
3. Be prepared to speak loud enough for everyone to hear the presentation. If necessary, bring a gavel to get and maintain the group's attention.
4. Remember that a sponsor or any other adult **MUST** be stationed in the assigned room at all times.
5. Obtain the Spirit Award packet at the time of registration. Obtain the certificates from the chairman of the Hospitality Committee. (2/18/2000)
6. Have all participants sign in for the Spirit Award. Return this form to the Spirit Award Committee chairman immediately following your book discussion.
7. Provide paper and pencils for the discussion if these items are needed.
8. Use audiovisual educational aids, if needed, but book discussion leaders are not to expect the hotel to make arrangements for these aids. Leaders are to bring their own utensils.
9. Use storytelling aids such as puppets, pantomime, costumes, marionettes, stuffed animals, etc., if needed, but these items must be provided by the club giving the presentation and must be approved by the sponsor.
10. Be sure that the discussion does not last longer than the designated time. **MAKE YOUR ACTIVITIES AND/OR PRESENTATION AS INTERESTING AS POSSIBLE.** (2/18/2000)
11. Send additional suggestions to the president for approval.

NOTE:

1. Report with the Second Vice President. (2/13/98)

Revised February 18, 2000